

This institute selection procedure is used internally to assign scores to the selection criteria and how to apply for a NL Scholarship for a Minor Study Abroad.

Cause

The selection for NL Scholarship at Fontys ICT has been prepared in response to the grant programmes available for Fontys ICT. General information about grant programmes is available at the Fontys website: [Scholarships](#)

Conditions

A number of conditions for this procedure are as follows:

- the impartiality of the selection procedure is guaranteed;
- the selection procedure is clear and transparent prior to the selection;
- the procedure itself must be documented in a fair, honest and transparent manner;
- the institute must demonstrate the criteria used to assign or refuse a grant to students.

In addition: according to these regulations, it is not possible to award grants based on a lottery system.

Application NL Scholarship

A NL Scholarship application at Fontys ICT must be done by email to fontysict-studyabroad@fontys.nl, **together with** requested attachments simultaneously in the same mail:

1. **Study results and study progress**
report from Progress.WWW
2. **Preparation of stay**
written reference of the matters that have been properly prepared by the student, such as insurances, housing or registration in Progress.WWW.
3. **Motivation culture & country and study programme**
why choose minor Study Abroad, destination and partner university.
4. **Ambassadorship**
contribution of the student to Fontys ICT after the period abroad, what will the student bring back?

More details and explanation can be found at the next page.

Selection criteria NL Scholarship

The above results in the following selection criteria after careful consideration:

PHASE 1

Whether the student meets all the requirements to be allowed to apply for a grant is examined using a check-list with a number of conditions:

Check-list – NL Scholarship application Minor Study Abroad	
The student is enrolled at Fontys ICT (check payment obligation).	
The student has passed the first year.	
The student has permission of the exam board.	
The student receives credits for the part of the study programme that takes place abroad.	
The student stays in the country where the study programme will take place.	
Fontys ICT/cluster Technology or Fontys UAS has an agreement with the relevant university.	
The stay abroad for the study programme lasts approx. 5 months.	
The stay abroad takes place in one of the target countries of the NL Scholarship (non-EEA countries).	
To sign up for a NL Scholarship is only applicable for study, not for internship or graduation.	

PHASE 2

Students who meet all the conditions to apply for a grant will be ordered in accordance with a number of selection criteria:

Selection criteria NL Scholarship application	
Study results and study progress The average grades during first year will be calculated based on the grades recorded in Progress.WWW. Insufficient grades will not count. If a student has resit for a subject which is only offered in period 3 or 4 of the academic year, the student will not be eligible for a HSP grant. If a student suffers from this due to a later resit, another reference date will be chosen. Is the normal academic career of the student interrupted?	
Preparation of stay Has the student timely prepared all necessary matters?	
Motivation culture & country and study programme What does the chosen country/culture contribute to the future of the student? Why has he or she chosen for this country? On what international competences can the student work? During the 'minors abroad', the student lives in the country where the study programme/internship takes place. What does the chosen internship company/university contribute to the future of the student? Why has he or she chosen for these subjects/this internship assignment? On what competences can the student work?	
Ambassadorship Fontys / Fontys ICT What does the period abroad of this student contribute to Fontys ICT, what will the student bring back? How does the student act as an ambassador of Fontys ICT in the (possible) relationship with contacts abroad? What is the student planning to do to share experiences during and after the stay abroad? This will be checked before the final payment.	

Results selection criteria

These selection criteria are graded 1-10. The total number of points provides a ranking. If multiple students have the same number of points and there are insufficient grants available, an interview with the student and the internationalisation contact will determine which student will receive the grant. Motivation will be more important than any study results.

The student applying for a grant is responsible for providing the materials necessary to establish a ranking.

Exception - low priority

Students who are nationals of a participating country who temporarily reside in the Netherlands for study purposes who want to have a study exchange to the country of origin/citizenship, can apply for a NL Scholarship will have a low priority in the allocation. The home institution will inform the guest institution that it concerns students who return to their country of origin/citizenship.